

CHECK LIST

First Time Applicant

PERSONAL LOAN

NO	REQUIREMENT	ORIGINAL (in set)	PHOTOCOPY (in set)
1	PL - 1 Application Form		1
2	Consent for Salary Deduction (enter Name, NRIC No, Staff No. & Signature) Pls leave amount column blank	2	
3	Lampiran 2 - Bank Rakyat Consent		1
4	Letter of Undertaking	1	2
5	Letter of Declaration	1	2
6	Banker's Cheque for RM127-20 made payable to "Koperasi Pekerja-Pekerja Bank Malaysia Berhad" (RM20-00 Admin Fee + RM100-00 Processing Fee + RM7-20 GST)	1	
7	Letter Of Confirmation From Employer Addresses to Koperasi Pekerja-Pekerja Bank Malaysia Berhad - Starting 1) Name 2) years of service 3) employment status (Permanent) 4) current position 5) dept attached to	1	2
8	3 month Payslip (certified true copy)	1	2
9	NRIC		3
10	Borang EA or KWSP latest statement	1	1
11	Borang BE (mandatory)		2
12	Bank Account reflecting credit of Salary (latest 3 month)		3